

# POSITION DESCRIPTION

## OUR VISION

A world leader in delivering major venues, sport, entertainment and events.

## OUR PURPOSE

To provide amazing experiences and opportunities through world class venues, enriching and connecting Queensland communities.

POSITION	<b>General Manager, Major Projects</b>
POSITION NUMBER	<b>1M042</b>
LOCATION	Stadiums Queensland Corporate Office
REPORTS TO	Group Executive, Assets and Facilities
EMPLOYMENT TYPE	Full-Time, Fixed Term (3 years)
CLASSIFICATION LEVEL	SQ Employment Contract
CONTACT INFORMATION	David Spencer, Group Executive, Assets and Facilities Phone: (07) 3008 6106 Email: david.spencer@stadiums.qld.gov.au
VACANCY REFERENCE #	SQ36/25
CLOSING DATE	Monday, 25 August 2025

## THE POSITION

The General Manager (GM), Major Projects position is required to represent SQ's needs in the significant investment (>\$5 billion) in new and redeveloped venues for the 2032 Olympics and Paralympics Games and other major projects.

## WORK ENVIRONMENT

The General Manager, Major Projects reports to the Group Executive, Assets and Facilities. Several positions report to the GM Major Projects

The position supervises and provides advice to Venue Management, Facilities Managers and venue teams in the delivery of significant capital projects.

## ORGANISATIONAL ENVIRONMENT

SQ manages, operate and promotes the use of the State's major sports, recreation and leisure facilities.

<https://www.stadiums.qld.gov.au/>

## KEY ACCOUNTABILITIES

- Lead the client-side development of major projects for the Brisbane 2032 Olympics and Paralympics Games valued in excess of \$5 billion.
- Engage closely with the Office of the Queensland Government Architect, project managers, consultants and key stakeholders in the preparation of Project Briefs for key projects.
- Prepare and deliver written and verbal reports to senior management, including the SQ Board, Government Ministers and Directors General.
- Effectively represent SQ and oversee the SQ team engagement in project working group meetings, design meetings and Project Control Group meetings with Government representatives, consultant teams and the managing contractor to contribute to the development of key SQ projects.

- Analyse other leading stadium developments in Australia and worldwide to ensure the projects are at the leading edge of stadium and venue developments.
- Project manage identified other major capital works projects at SQ venues, including the design, cost, procurement and delivery.
- Engage closely with and mentor SQ Facilities Managers involved in project planning, delivery and contract supervision of capital works activities.
- Provide high level strategic advice and develop innovative solutions to overcome issues associated with the development of venue facilities.
- Represent SQ at government and industry forums, workshops and events.
- Ensure all work is undertaken in accordance with SQ's policies and procedures, particularly in the areas of workplace health and safety, equal employment opportunity, workplace harassment, bullying and discrimination.

## MANDATORY QUALIFICATIONS AND/OR EXPERIENCE

- Minimum fifteen (15) years' experience managing major construction projects.
- Tertiary qualification in a relevant discipline (eg. engineering, architecture, construction or facilities management).

## KNOWLEDGE, SKILLS AND EXPERIENCE

### ESSENTIAL

- Advanced Project Management skills
- Highly developed management, planning and problem-solving skills.
- High level communication, consultation and negotiation skills, including the ability to prepare complex reports and correspondence.
- High level knowledge of building construction principles, specifically related to stadia, arenas and major sports facilities.
- High level of understanding of legal, contractual, commercial and policy matters to provide direction for complex capital works projects.
- Demonstrated understanding of operational budgets and financial reporting.
- Demonstrated ability to lead and manage staff and contractors and measure performance.
- High work ethic, commitment to professional presentation and flexibility in the workplace and ethical practice

### DESIRABLE

- High level of knowledge of stadium operating systems (CCTV, BMS, Lighting systems etc.)
- High level of understanding of sports and entertainment facility requirements



OUR VALUES



**Enthusiasm and passion**

We are an energetic and accountable team who work collaboratively as 'OneSQ', embracing diversity of experience and open communication.



**Professional, commercial and accountable**

We are passionate and take ownership in delivering commercial results and great experiences for our customers. We strive for and deliver greatness, and celebrate individual and team achievements.



**Customer-centric, innovative and agile**

We embrace change, encourage innovation and are solutions focussed. We are customer- centric and continuously and flexibly adapt to evolving needs and expectations.



**Authentic, transparent and respected**

We are authentic and conduct our business with the highest standards of ethics, integrity and responsibility.

## ADDITIONAL INFORMATION

- Some out of normal hours work and work on weekends will be required.
- Whilst this position is currently located at the Stadiums Queensland Corporate Office, the successful applicant may be required to work from any of SQ's venues or offices.
- Travel inter/intrastate may require some overnight stays away from the position's location.
- This position description details the minimum skills required to perform the duties of this position. Other duties may be allocated, as required.
- SQ employees are bound by the ethics principles, which are contained in the SQ's Code of Conduct and the terms and conditions of employment are detailed in the Employment Contract and associated legislation. All staff are expected to familiarise themselves with these.
- All managers, supervisors and staff are expected to participate in and positively contribute to the sound corporate governance of SQ. This includes demonstrating a comprehensive appreciation of and commitment to the fundamental principles of corporate governance within which a statutory authority operates.
- Managers and supervisors should lead by example in their understanding of and application to corporate governance activities of SQ, in accordance with appropriate legislative requirements, Board policy and established principles.
- All successful appointees will be responsible and accountable to the extent of "Duty of Care" (Work Health and Safety Act 2011) and required to demonstrate occupational health and safety consciousness, and support and contribute towards risk management initiatives.
- SQ employees are required to adhere to security procedures at all times, support and contribute the effectiveness of protective security measures through security awareness, vigilance and reporting.
- Where a "Working with Children Check" (i.e. Blue Card) is required to be held for this position, the applicant is to provide evidence of either a valid Blue Card or be willing to make application for the card. Volunteers working in any capacity with children or young people, and paid employees who work in regulated employment (i.e. childcare), are required to hold a valid Blue Card before commencing work. For all other positions that require a Blue Card the applicant may commence in the position pending the receipt of a successful check.
- Information submitted by an applicant for this position is subject to the Right to Information Act 2009 and the Information Privacy Act 2009.
- Applications will remain current for a period of 12 months.
- Your application should address your ability to meet the key accountabilities. SQ's "Additional Information for Applicants" will assist you in developing your application.
- Applications should include a current Resume/Curriculum Vitae.



ORGANISATIONAL STRUCTURE

