

POSITION DESCRIPTION

OUR VISION

A world leader in delivering major venues, sport, entertainment and events.

OUR PURPOSE

To provide amazing experiences and opportunities through world class venues, enriching and connecting Queensland communities.

POSITION	General Manager, Facilities
LOCATION	Stadiums Queensland Corporate Office
REPORTS TO	Group Executive, Assets and Facilities
EMPLOYMENT TYPE	Permanent, Full-time
CLASSIFICATION LEVEL	SQ Employment Contract
CONTACT INFORMATION	David Spencer- Group Executive, Assets and Facilities Phone: (07) 3008 6106 Email: david.spencer@stadiums.qld.gov.au
VACANCY REFERENCE #	SQ34/25
CLOSING DATE	Sunday, 17 August 2025

THE POSITION

The General Manager Facilities (GM Facilities) position is required to represent needs of Stadiums Queensland (SQ) in the asset management and facilities management of SQ's asset portfolio which currently comprises nine venues valued in excess of \$4 billion.

WORK ENVIRONMENT

The GM Facilities reports to the Group Executive, Assets and Facilities. The GM Facilities manages a small team of between four and six positions. This position oversees and provides advice to Facilities Managers and venue teams in the delivery of facilities management, asset management and maintenance programs and significant maintenance projects.

ORGANISATIONAL ENVIRONMENT

SQ manages, operate and promotes the use of the State's major sports, recreation and leisure facilities.

<https://www.stadiums.qld.gov.au/>

KEY ACCOUNTABILITIES

- Advocate for continued and appropriate maintenance funding for SQ.
- Work with SQ venues in the development of the portfolio-wide Maintenance Works Program.
- Oversee the annual asset stocktake for SQ venues.
- Develop and oversee the implementation of policies and procedures to ensure SQ's facilities-related governance is best practice.
- Prepare and deliver written and verbal reports to senior management, including the SQ Board, Government Ministers and Directors General.
- Engage with and analyse other leading property portfolio owners in Australia and worldwide to develop benchmarks and measures at the leading edge of stadium and venue management.

- Engage closely with and mentor SQ Facilities Managers involved in project planning, delivery and contract management of maintenance works.
- Lead SQ's Facilities Management function and drive expertise in every aspect of the field, including asset management and maintenance management.
- Demonstrated understanding of Sustainability principles and practices.
- Ensure all work is undertaken in accordance with SQ's policies and procedures, particularly in the areas of workplace health and safety, equal employment opportunity, workplace harassment, bullying and discrimination.

MANDATORY QUALIFICATIONS AND/OR EXPERIENCE

- Minimum fifteen (15) years' experience in facilities management, asset management and maintenance management.
- Tertiary qualification in a relevant discipline (eg. engineering, architecture, construction or facilities management), or equivalent experience.
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KNOWLEDGE, SKILLS AND EXPERIENCE

ESSENTIAL

- Advanced management, planning and problem-solving skills.
- Engineering qualifications and/or equivalent experience, with strong asset and lifecycle management skills, and a strategic approach to handling complex, high-stake environments.
- Advanced communication, consultation and negotiation skills, including the ability to prepare complex reports and correspondence.
- High level knowledge of building construction principles, particularly related to stadia, arenas and major sports facilities (or similar).
- High level of understanding of legal, contractual, commercial and policy matters to provide direction for complex maintenance projects.
- Demonstrated understanding of operational budgets and financial reporting.
- Demonstrated ability to lead and manage staff and contractors and measure performance.
- High work ethic, commitment to professional presentation and flexibility in the workplace and ethical practice.

DESIRABLE

- High level of knowledge of stadium operating systems (CCTV, BMS, lighting control systems etc.).
- High level of understanding of sports and entertainment facility requirements.



OUR VALUES



Enthusiasm and passion

We are an energetic and accountable team who work collaboratively as 'OneSQ', embracing diversity of experience and open communication.



Professional, commercial and accountable

We are passionate and take ownership in delivering commercial results and great experiences for our customers. We strive for and deliver greatness, and celebrate individual and team achievements.



Customer-centric, innovative and agile

We embrace change, encourage innovation and are solutions focussed. We are customer- centric and continuously and flexibly adapt to evolving needs and expectations.



Authentic, transparent and respected

We are authentic and conduct our business with the highest standards of ethics, integrity and responsibility.

ADDITIONAL INFORMATION

- Some out of normal hours work and work on weekends will be required.
- Whilst this position is currently located at the Stadiums Queensland Corporate Office, the successful applicant may be required to work from any of SQ's venues or offices.
- Travel inter/intrastate may require some overnight stays away from the position's location.
- This position description details the minimum skills required to perform the duties of this position. Other duties may be allocated, as required.
- SQ employees are bound by the ethics principles, which are contained in the SQ's Code of Conduct and the terms and conditions of employment are detailed in the Employment Contract and associated legislation. All staff are expected to familiarise themselves with these.
- All managers, supervisors and staff are expected to participate in and positively contribute to the sound corporate governance of SQ. This includes demonstrating a comprehensive appreciation of and commitment to the fundamental principles of corporate governance within which a statutory authority operates.
- Managers and supervisors should lead by example in their understanding of and application to corporate governance activities of SQ, in accordance with appropriate legislative requirements, Board policy and established principles.
- All successful appointees will be responsible and accountable to the extent of "Duty of Care" (Work Health and Safety Act 2011) and required to demonstrate occupational health and safety consciousness, and support and contribute towards risk management initiatives.
- SQ employees are required to adhere to security procedures at all times, support and contribute the effectiveness of protective security measures through security awareness, vigilance and reporting.
- Where a "Working with Children Check" (i.e. Blue Card) is required to be held for this position, the applicant is to provide evidence of either a valid Blue Card or be willing to make application for the card. Volunteers working in any capacity with children or young people, and paid employees who work in regulated employment (i.e. childcare), are required to hold a valid Blue Card before commencing work. For all other positions that require a Blue Card the applicant may commence in the position pending the receipt of a successful check.
- Information submitted by an applicant for this position is subject to the Right to Information Act 2009 and the Information Privacy Act 2009.
- Applications will remain current for a period of 12 months.
- Your application should address your ability to meet the key accountabilities. SQ's "Additional Information for Applicants" will assist you in developing your application.
- Applications should include a current Resume/Curriculum Vitae.



ORGANISATIONAL STRUCTURE

