

POSITION DESCRIPTION

OUR VISION

A world leader in delivering major venues, sport, entertainment and events.

OUR PURPOSE

To provide amazing experiences and opportunities through world class venues, enriching and connecting Queensland communities.

POSITION	2 x Positions Available: Major Projects Representative - Victoria Park Stadium (1x Position) Major Projects Representative - National Aquatic Centre (1x Position)
POSITION NUMBER	1M050 & 1M060
LOCATION	Stadiums Queensland Corporate Office
REPORTS TO	General Manager, Major Projects
EMPLOYMENT TYPE	Full-Time, Fixed Term (3 years)
CLASSIFICATION LEVEL	SQ Employment Contract
CONTACT INFORMATION	Anthony Leonardi - General Manager, Major Projects Phone: 3008 6100 Email: anthony.leonardi@stadiums.qld.gov.au
VACANCY REFERENCE #	SQ35/25
CLOSING DATE	Wednesday, 5 November 2025

THE POSITION

Major Projects Representative, Victoria Park Stadium

The Major Projects Representative, Victoria Park Stadium position is required to represent SQ's needs in the redevelopment of Queensland's premier oval venue to ensure it meets needs of key hirers (cricket and AFL), concert and event promoters together with the requirements of the Brisbane 2032 Olympics and Paralympics.

Major Projects Representative, National Aquatic Centre

The Major Projects Representative, National Aquatic Centre position is required to represent SQ's needs in the development of Queensland's premier aquatic centre to ensure it meets needs of key high-performance hirers and users (swimming, water polo, diving and artistic swimming) together with the requirements of the Brisbane 2032 Olympics and Paralympics.

WORK ENVIRONMENT

The Major Projects Representatives report to the General Manager, Major Projects.

The position provides advice to Venue Management, Facilities Managers and venue teams in the delivery of significant capital projects.

ORGANISATIONAL ENVIRONMENT

SQ manages, operate and promotes the use of the State's major sports, recreation and leisure facilities.

<https://www.stadiums.qld.gov.au/>

KEY ACCOUNTABILITIES

- Major Projects Representative - Victoria Park Stadium - Lead the client-side development of the Victoria Park Stadium, a venue required for cricket, AFL, and significant concert and entertainment events. In addition, the venue will host the opening and closing ceremonies and athletics events for the Brisbane 2032 Olympics and Paralympics Games.
- Major Projects Representative - National Aquatic Centre - Lead the client-side development of the National Aquatic Centre, a venue required for swimming, water polo, diving and artistic swimming. In addition, the venue will host aquatic events for the Brisbane 2032 Olympics and Paralympics Games.
- Engage closely with brief writers and the entity responsible for project management and other key consultants and stakeholders in the preparation of a Project Brief for the Venue projects.
- Effectively represent SQ and manage the SQ team engagement in project working group meetings, design meetings and Project Control Group meetings with Government representatives, consultant teams and the managing contractor to contribute to the development of Queensland's premier tier 1 oval venue (Queensland's largest stadium).
- Prepare and deliver written and verbal reports to senior management, including the SQ Board, Government Ministers and Directors General.
- Analyse other leading stadium developments in Australia and worldwide to ensure the new stadium is at the leading edge of stadium developments.
- Project manage identified other major capital works projects at SQ venues, including the design, cost, procurement and delivery.
- Engage closely with and mentor SQ Facilities Managers involved in project planning, delivery and contract supervision of capital works activities.
- Provide high level strategic advice and develop innovative solutions to overcome issues associated with the development of venue facilities.
- Produce complex correspondence reports and other documents to a professional standard.
- Ensure all work is undertaken in accordance with SQ's policies and procedures, particularly in the areas of workplace health and safety, equal employment opportunity, workplace harassment, bullying and discrimination.

MANDATORY QUALIFICATIONS AND/OR EXPERIENCE

- Minimum fifteen (15) years' experience overseeing major construction projects.
- Tertiary qualification in a relevant discipline (eg. engineering, architecture, construction or facilities management).

KNOWLEDGE, SKILLS AND EXPERIENCE

ESSENTIAL

- Advanced Project Management skills
- Highly developed management, planning and problem-solving skills.



- High level communication, consultation and negotiation skills, including the ability to prepare complex reports and correspondence.
- High level knowledge of building construction principles, specifically related to stadia, arenas and major sports facilities.
- High level of understanding of legal, contractual, commercial and policy matters to provide direction for complex capital works projects.
- Demonstrated understanding of operational budgets and financial reporting.
- Demonstrated ability to lead and manage staff and contractors and measure performance.
- High work ethic, commitment to professional presentation and flexibility in the workplace and ethical practice.

DESIRABLE

- High level of knowledge of stadium operating systems (CCTV, BMS, Lighting systems etc.)
- High level of understanding in sports and entertainment facility requirements



OUR VALUES



Enthusiasm and passion

We are an energetic and accountable team who work collaboratively as 'OneSQ', embracing diversity of experience and open communication.



Professional, commercial and accountable

We are passionate and take ownership in delivering commercial results and great experiences for our customers. We strive for and deliver greatness, and celebrate individual and team achievements.



Customer-centric, innovative and agile

We embrace change, encourage innovation and are solutions focussed. We are customer-centric and continuously and flexibly adapt to evolving needs and expectations.



Authentic, transparent and respected

We are authentic and conduct our business with the highest standards of ethics, integrity and responsibility.

ADDITIONAL INFORMATION

- Some out of normal hours work and work on weekends will be required.
- Whilst this position is currently located at the Stadiums Queensland Corporate Office, the successful applicant may be required to work from any of SQ's venues or offices.
- Travel inter/intrastate may require some overnight stays away from the position's location.
- This position description details the minimum skills required to perform the duties of this position. Other duties may be allocated, as required.
- SQ employees are bound by the ethics principles, which are contained in the SQ's Code of Conduct and the terms and conditions of employment are detailed in the Employment Contract and associated legislation. All staff are expected to familiarise themselves with these.
- All managers, supervisors and staff are expected to participate in and positively contribute to the sound corporate governance of SQ. This includes demonstrating a comprehensive appreciation of and commitment to the fundamental principles of corporate governance within which a statutory authority operates.
- Managers and supervisors should lead by example in their understanding of and application to corporate governance activities of SQ, in accordance with appropriate legislative requirements, Board policy and established principles.
- All successful appointees will be responsible and accountable to the extent of "Duty of Care" (Work Health and Safety Act 2011) and required to demonstrate occupational health and safety consciousness, and support and contribute towards risk management initiatives.
- SQ employees are required to adhere to security procedures at all times, support and contribute the effectiveness of protective security measures through security awareness, vigilance and reporting.
- Where a "Working with Children Check" (i.e. Blue Card) is required to be held for this position, the applicant is to provide evidence of either a valid Blue Card or be willing to make application for the card. Volunteers working in any capacity with children or young people, and paid employees who work in regulated employment (i.e. childcare), are required to hold a valid Blue Card before commencing work. For all other positions that require a Blue Card the applicant may commence in the position pending the receipt of a successful check.
- Information submitted by an applicant for this position is subject to the Right to Information Act 2009 and the Information Privacy Act 2009.
- Applications will remain current for a period of 12 months.
- Your application should address your ability to meet the key accountabilities. SQ's "Additional Information for Applicants" will assist you in developing your application.
- Applications should include a current Resume/Curriculum Vitae.



ORGANISATIONAL STRUCTURE

