

ATTACHMENT B - Compliance Checklist

Summary of requirement	Basis for requirement	Annual report reference	
Letter of compliance	<ul style="list-style-type: none"> • A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	Page 2
Accessibility	<ul style="list-style-type: none"> • Table of contents • Glossary 	ARRs – section 9.1	Page 3 Page 83
	<ul style="list-style-type: none"> • Public availability 	ARRs – section 9.2	Page 3
	<ul style="list-style-type: none"> • Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	Page 3
	<ul style="list-style-type: none"> • Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 9.4	Page 3
	<ul style="list-style-type: none"> • Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 9.5	Page 3
General information	<ul style="list-style-type: none"> • Introductory Information 	ARRs – section 10	Page 4
Non-financial performance	<ul style="list-style-type: none"> • Government’s objectives for the community and whole-of-government plans/specific initiatives 	ARRs – section 11.1	Page 7
	<ul style="list-style-type: none"> • Agency objectives and performance indicators 	ARRs – section 11.2	Page 5 – 6 Page 8 – 9
	<ul style="list-style-type: none"> • Agency service areas and service standards 	ARRs – section 11.3	Page 5 Page 8 – 9
Financial performance	<ul style="list-style-type: none"> • Summary of financial performance 	ARRs – section 12.1	Page 47 – 79
Governance – management and structure	<ul style="list-style-type: none"> • Organisational structure 	ARRs – section 13.1	Page 18 – 19
	<ul style="list-style-type: none"> • Executive management 	ARRs – section 13.2	Page 18 – 19 Page 22
	<ul style="list-style-type: none"> • Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	Page 16 – 17 Page 20
	<ul style="list-style-type: none"> • Public Sector Ethics 	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	Page 22 – 23
	<ul style="list-style-type: none"> • Human Rights 	<i>Human Rights Act 2019</i> ARRs – section 13.5	Page 22 – 23
	<ul style="list-style-type: none"> • Queensland public service values 	ARRs – section 13.6	Page 5
Governance – risk management and accountability	<ul style="list-style-type: none"> • Risk management 	ARRs – section 14.1	Page 20 – 22
	<ul style="list-style-type: none"> • Audit committee 	ARRs – section 14.2	Page 20 – 21
	<ul style="list-style-type: none"> • Internal audit 	ARRs – section 14.3	Page 21

Summary of requirement	Basis for requirement	Annual report reference	
	• External scrutiny	ARRs – section 14.4	Page 21
	• Information systems and recordkeeping	ARRs – section 14.5	Page 23 – 24
	• Information Security attestation	ARRs – section 14.6	Not applicable
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	Page 24 – 25
	• Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	Page 25
Open Data	• Statement advising publication of information	ARRs – section 16	Page 3
	• Consultancies	ARRs – section 31.1	https://www.data.qld.gov.au/
	• Overseas travel	ARRs – section 31.2	https://www.data.qld.gov.au/
	• Queensland Language Services Policy	ARRs – section 31.3	N/A
	• Charter of Victims' Rights	VCSVRB Act 2024 ARRs – section 31.4	https://www.data.qld.gov.au/
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	Page 79
	• Independent Auditor's Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	Page 80 - 81

FAA

Financial Accountability Act 2009

FPMS

Financial and Performance Management Standard 2019

ARRs

Annual report requirements for Queensland Government agencies